



**SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (AUTONOMOUS), SION (W),
MUMBAI -400 022**

NAAC SSR – CYCLE 4 : 2018-2023

Metric No.7 : 7.1.10:Policy document on Code of ethics.

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This is to certify that the attached documents have been verified and found to be true.


Principal
SIES College of Arts, Science &
Commerce (Autonomous)
Sion (West), Mumbai - 400 022.

Principal



College Seal

Policy on code of ethics

At SIES COLLEGE OF ARTS, SCIENCE & COMMERCE we uphold the highest standards of integrity, honesty, and ethical behaviour in all academic and non-academic endeavours. The Code of Ethics outlined below serves as a guiding framework for undergraduate and post graduate students to uphold these values throughout their academic journey. It is imperative to uphold values which not only enhances the educational experience but also prepares students to become responsible and ethical leaders in their respective fields.

1. Academic Integrity: 1.1. Uphold honesty and integrity in all academic assignments, assessments, and examinations. Support and uphold the principles of academic freedom, including the pursuit of knowledge, free inquiry, and open discourse. 1.2. Refrain from all forms of cheating, plagiarism, unauthorized collaboration, and academic dishonesty. 1.3. Properly cite and all reference sources used in academic work according to the prescribed citation style.

2. Professional Conduct: 2.1. Treat all members of the academic community with respect, fairness, and dignity. 2.2. Avoid behaviour that disrupts the learning environment or compromises the well-being of others. 2.3. Adhere to the guidelines set forth by the institution and individual academic departments

3. Confidentiality and Privacy: 3.1. Respect the confidentiality and privacy of personal information shared by peers, faculty, staff, and other members of the academic community. 3.2. Safeguard sensitive information obtained during academic activities and research endeavours.

4. Responsible use of resources: 4.1. Utilize institutional resources, including library materials, laboratory equipment, and computing facilities, responsibly and ethically. 4.2. Respect intellectual property rights and refrain from unauthorized use, reproduction, or distribution of copyrighted materials.

5. Social Responsibility and Community Engagement:

5.1. Contribute positively to the college community and the broader society through service, volunteerism, and civic engagement.
5.2. Demonstrate awareness of and respect for diverse perspectives, cultures, and backgrounds.

6. Reporting Violations: 6.1. Report any violations of academic integrity or unethical behaviour to the appropriate authorities within the institution. 6.2. Cooperate fully with investigations into alleged violations and provide truthful and accurate information. Seek resolution through constructive dialogue, mediation, or other appropriate channels, with a commitment to fairness, accountability, and reconciliation.

7. Consequences of Violations: 7.1. Violations of the Code of Ethics may result in disciplinary action, including suspension, or expulsion. 7.2. Repeat violations or serious breaches of academic integrity may result in more severe consequences as determined by the institution.

Thus by adhering to the principles outlined in this Code of Ethics, students at our institute demonstrate their commitment to personal integrity, academic excellence, and ethical conduct.



[Signature]
Principal